

**PROJECT CYCLE MANAGEMENT (PCM) – 6 DAYS  
(February 11 - 27, 2008)**

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**Objectives**

The objectives of this course are to develop and reinforce practical skills in Project Cycle Management (based on methods and Standards outlined in the Project Management Body of Knowledge (PMBOK) with emphasis on Project Brainstorming, Project Formulation, Project Analysis, Project Planning and Project Monitoring using powerful software tools. These skills and tools can also be effectively used in both Programme Planning and Programme Monitoring.

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**Overview**

The course begins with an overview of the Project Management Life Cycle then the application of PMBOK in establishing a Project Management Office. The remainder of the course delves into the specifics of several related software tools.

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**Who Should Attend This Programme?**

The course is designed for persons who:

1. Have responsibility for any phase of the Project Management Life Cycle or for the planning or Managing projects in the Public Sector – social, economic and physical development projects.
2. Installation of new plant and equipment at Utility Companies, Manufacturing sector and Mining.
3. Large multifaceted projects, such as ICT Consultants.
4. Specialist projects, such as Civil Engineers and Architects.

## **COURSE OUTLINE**

Monday, February 11, 2008 -	Overview of the Project Management Life Cycle and Applying PMBOK to the establishment of a Project Management Office
Tuesday, February 12, 2008 -	Project Brainstorming using <i>Mind Manager Pro 6</i>
Wednesday, February 13, 2008 -	Project Formulation using <i>Log Frame</i>
Monday, February 25, 2008 -	Project Analysis using <i>WBS ChartPro</i>
Tuesday, February 26, 2008 -	Project Planning using <i>Microsoft Project 2007</i>
Wednesday, February 27, 2008 -	Project Monitoring using <i>Microsoft Project 2007</i>

## **CERTIFICATION**

*This course is certified by the University of the West Indies (UWI) Augustine, Trinidad*

**NB: Participants in this course are required to bring their own laptops.**



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## THE FACILITATOR:

**Azad Hosein** is a highly trained and experienced professional in the areas of strategic planning, project management, financial management, information systems management, operations management and business restructuring. His experience as a facilitator spans over fifteen (15) years.

He is currently President of *Microsearch International Inc.*, a regional Project Management Training Institute (established 1992) which has conducted over 300 professional training courses, in twenty-eight areas of project management, to several Caribbean Governments, Caribbean regional organizations and in major industrial organizations in the Caribbean. Mr. Hosein is also the President of ePlan, Inc, a regional Project Management Consultancy Company, comprises strategic business units which provide Project Management Personnel Services, Contract Procurement and Management Services, Construction Project Monitoring Services and in-house Project Management Consultancy Services.

Over the years he has been involved in several major projects undertaken by regional and international sponsors. Some of these were as follows:

1. *Caricom Regional Task Force on Crime and Security* – design of crime and security planning and management framework for the Cricket World Cup in 2007
2. *Caricom Implementation Agency for Crime and Security (IMPACS)* – design of project management organization, institutional systems and operating framework for establishment of this organization
3. *Government of Mauritius* – design, development and implementation of a project management information system to be used by the Ministry of Finance
4. *University of the West Indies (UWI)* – Project Management Consultant under the IDB-funded University Restructuring Project (1994).

Published works by Mr. Azad Hosein include:

1. *Strategies for Improving the Economic Performance of Development Programmes in the Public Sector* – published jointly by Microsearch and UWI (April 2002)
2. *A Computer-based Model for an Integrated Project Management Information System suitable for use in Caribbean Governments* – published by PMI (2002)
3. *A Model for Project Monitoring and Programme Evaluation in the Public Sector* – published by the Government Special Interest Group of the PMI (August 2004)

Degrees and Accreditations

- B.Sc. Actuarial Mathematics and Computer Science, McGill University
- MBA Business Administration, University of Toronto
- CDP Institute for Certification of Computer Professionals
- PMI Project Management Institute (PMI)