

CDN-MSI (GUYANA) RATE SHEET

Main Training Room		G\$	Vat	Total	Notes	
5 hours	Whole Day	30,000	0	30,000	Board room complementary for break out sessions; podium, flipchart,multimedia, projector, video screen are included in rental rate	
< 5 hours	Half Day	16,000	0	16,000	Board room complementary for break out sessions; podium, flipchart,multimedia, projector, video screen are included in rental rate	
Board Room		G\$	Vat	Total	Notes	
6 + hours	Whole Day	20,000	0	20,000	Multimedia equipment can be arranged but is not included in rental rate	
< 5 hours	Half Day	11,000	0	11,000	Multimedia equipment can be arranged but is not included in rental rate	
Catering		G\$	Vat	Total	Notes	
CATERING SERVICES						
	Morning Break	395	0	395	per person	juice, coffee,tea
	Afternoon Sweet/Pastry Item	527	0	527	per person	2 snacks + juice, coffee,tea
	Lunch Options	1,778	0	1,778	per person	One meat item, rice/potatoes, salad, vegetables, juice with desert
		2,078	0	2,078	per person	Two meat items, rice/potatoes, salad, vegetables, juice with desert
	Drinks					Provided snacks and lunch
Computers		G\$	Vat	Total	Notes	
P.C.					per day	To be confirmed
Extras		G\$	Vat	Total	Notes	
	Organisational Fee			0		5% gross fees
	Multimedia Projector	1500	0	1500	per day	
	Internet Access	0	0	0	per day	Provided free of charge
	Fax	300	0	300	per page	Local faxes
	Photocopying/Printing	13	0	13	per page	
	Local calls	20	0	20	per min. (local)	